

**BERKELEY CITY COUNCIL AGENDA & RULES COMMITTEE  
SPECIAL MEETING MINUTES**

**WEDNESDAY, JANUARY 4, 2023**

**2:30 P.M.**

Committee Members:

Mayor Jesse Arreguin, Councilmembers Sophie Hahn and Susan Wengraf

Alternate: Councilmember Ben Bartlett

**PUBLIC ADVISORY: THIS MEETING WILL BE CONDUCTED EXCLUSIVELY THROUGH VIDEOCONFERENCE AND TELECONFERENCE**

Pursuant to Government Code Section 54953(e) and the state declared emergency, this meeting will be conducted exclusively through teleconference and Zoom videoconference. The COVID-19 state of emergency continues to directly impact the ability of the members to meet safely in person and presents imminent risks to the health of the attendees. Therefore, no physical meeting location will be available.

To access the meeting remotely using the internet: Join from a PC, Mac, iPad, iPhone, or Android device: Use URL <https://cityofberkeley-info.zoomgov.com/j/1605904304>. If you do not wish for your name to appear on the screen, then use the drop down menu and click on "rename" to rename yourself to be anonymous. To request to speak, use the "raise hand" icon on the screen.

To join by phone: Dial **1-669-254-5252 or 1-833-568-8864 (Toll Free)** and Enter Meeting ID: **160 590 4304**. If you wish to comment during the public comment portion of the agenda, press \*9 and wait to be recognized by the Chair.

Written communications submitted by mail or e-mail to the Agenda & Rules Committee by 5:00 p.m. the Friday before the Committee meeting will be distributed to the members of the Committee in advance of the meeting and retained as part of the official record.

**Roll Call:** 2:33 p.m. All present.

**Public Comment** – 2 speakers.

## **Review of Agendas**

**1. Approval of Minutes: November 28, 2022**

**Action:** M/S/C (Hahn/Arreguin) to approve the minutes of 11/28/22.

**Vote:** All Ayes.

**2. Review and Approve Draft Agenda:**

a. 1/17/23 – 6:00 p.m. Regular City Council Meeting

**Action:** M/S/C (Arreguin/Wengraf) to approve the 1/17/23 agenda with the changes noted below.

- *Item 14 Martin Luther King Jr. Celebration (Arreguin) – Councilmembers Wengraf and Hahn added as co-sponsors*
- *Item 15 Support of SB 36 (Wengraf) – Councilmembers Harrison, Humbert, and Hahn added as co-sponsors*
- *Item 21a Sugar Sweetened Beverages (Sugar Sweetened Beverage Product Panel of Experts) – Referred to Budget & Finance Committee*
- *Item 21b Sugar Sweetened Beverages Companion Report (City Manager) – Referred to Budget & Finance Committee*
- *Item 22a Commission Membership (Youth Commission) – Referred to the Agenda & Rules Committee*
- *Item 22b Commission Membership (Environment and Climate Commission) – Referred to the Agenda & Rules Committee*
- *Item 23 Contract for Consulting Work (Arreguin) – Revised item submitted; scheduled for 1/17/23 Consent Calendar*
- *Item 24 Security Assessment (Kesarwani) – Scheduled for 1/17/23 Consent Calendar*
- *Item 25 Commission Membership (Harrison) – Referred to the Agenda & Rules Committee*
- *Item 26 Bureaucratic Effectiveness (Droste) – Referred to the Agenda & Rules Committee*
- *Item 27 Public Comment Procedures (Droste) – Referred to the Agenda & Rules Committee*

Order of Action Calendar

Item 19 Berkeley's Financial Condition

Item 17 Camps Program Fees

Item 18 Affordable Housing Requirements

Item 20 BUSD Parking Project

**Vote:** All Ayes.

**3. Selection of Item for the Berkeley Considers Online Engagement Portal**  
– None Selected

**4. Adjournments In Memory** – None

## **Scheduling**

**5. Council Worksessions Schedule** – received and filed

6. **Council Referrals to Agenda Committee for Scheduling**  
– Added a special meeting on February 2, 2023 for the Hopkins Corridor Plan
7. **Land Use Calendar** – received and filed

## Referred Items for Review

- 8a. **Discussion Regarding Impact of COVID-19 (novel coronavirus) on Meetings of Legislative Bodies**
- 8b. **Analysis of Return to In-Person Meetings of City Legislative Bodies**

**Action:** 1 speaker. Discussion held. No action taken.

9. **Amending City Council Rules of Procedure & Order to Allow Policy Committee Track Items with Budget Referrals to be Referred to the Budget & Finance Committee and one Subject Matter Policy Committee**  
**From: Councilmember Hahn (Author)**  
**Referred: November 21, 2022**  
**Due: May 15, 2023**

**Recommendation:** Adopt a resolution amending the City Council Rules of Procedure & Order to allow Policy Committee Track Items that include a Budget Referral to be assigned by the Agenda Committee to the Budget & Finance Committee and one additional Policy Committee.

**Financial Implications:** None

Contact: Sophie Hahn, Councilmember, District 5, (510) 981-7150

**Action:** 2 speakers. M/S/C (Hahn/Arreguin) to send the item to the City Council with a qualified positive recommendation that in order to be considered for the budget process that will take place in June 2023, policy committee track items (as defined in the City Council Rules of Procedure), that have the potential for budget implications, must be submitted to the agenda process to allow for consideration by the Agenda & Rules Committee no later than its March 6, 2023 meeting.

**Vote:** All Ayes.

## Unscheduled Items

10. **Discussion Regarding Design and Strengthening of Policy Committee Process and Structure (Including Budget Referrals)**
11. **Strengthening and Supporting City Commissions: Guidance on the Development of Legislative Proposals**  
Scheduled for the January 17, 2023 Items for Review.
12. **Discussion of Potential Changes and Enhancements to the City Council Legislative Process**  
Scheduled for the January 17, 2023 Items for Review.

## Items for Future Agendas

- None

## Adjournment

**Action:** M/S/C (Arreguin/Hahn) to adjourn the meeting.

**Vote:** All Ayes.

Adjourned at 4:36 p.m.

I hereby certify that the foregoing is a true and correct record of the Agenda & Rules Committee meeting held on January 4, 2023.

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Rose Thomsen, Deputy City Clerk

## Communications

*Communications submitted to City Council Policy Committees are on file in the City Clerk Department at 2180 Milvia Street, 1st Floor, Berkeley, CA, and are available upon request by contacting the City Clerk Department at (510) 981-6908 or [policycommittee@cityofberkeley.info](mailto:policycommittee@cityofberkeley.info).*